



European Meeting on Molecular Diagnostics

Dear Exhibitor,

For the booth space that you have rented during the European Meeting on Molecular Diagnostics for October 09-11, 2024 we send you the following details:

Supplies:

Per booth we will supply 1 table and 2 chairs plus 1 electrical outlet. The table is approx. 153 cm width and 65 cm deep. Please bring your own extension cords, adaptors etc. Coffee and tea for sponsors will be available for sponsors throughout the day.

Per booth, 2 free registrations for booth staff are included, please make sure to send these names to us a.s.a.p. in case you have not done this yet.

WiFi:

Grand Hotel Huis ter Duin has WiFi available throughout the hotel, it can be accessed by selecting the HTD-Guest network.

Booth space:

Space is limited, (2 by 4 metres or 2 by 3 metres depending on your booth contract) therefore your booth will have to fit within this space. You can choose whether or not you will need the table and chairs we provide. Please contact us in case you would like to set up your booth otherwise.

When you build your own stand, please make sure the height of the backside of your booth does not exceed 2.5 metres.



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Booth set up:

You will have access to your booth from 18:00 hrs on Tuesday October 8 for set up.

All booths in the Pické 1 room (adjacent to the plenary room Pické 2 & 3), must be ready on Wednesday October 9 at 09:30 hrs. before the 1st plenary session will start. All booths located in the Foyer and Keizerzaal should be ready latest at the first break on Wednesday October 9, which is around 12:00 hrs.

Booths in the Pické 1 room can be taken down after the final plenary session on Friday October 11 from 16:00 hrs. onwards. Booths in the Foyer and Keizerzaal can be taken down after the last break on Friday October 11th, which is around 14:00 hrs.

The table will have a sign with your company name on it. Size of the table is 153 x 65 cm and has a height of 78 cm.

On the next page you will find information about room dimensions & delivering goods to Grand Hotel Huis ter Duin for the EMMD 2024.

We are looking forward to a successful meeting, thank you for your sponsorship, which enables us to make this happen!

Kind regards,

Secretariat European Meeting on Molecular Diagnostics

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Delivery information Grand Hotel Huis Ter Duin:

Goods can be delivered to the hotel 3 working days prior to the event (no sooner than that!). Goods can only be delivered on working days between 08.30 – 16.00 hrs. (please see directions attached)

They can be sent to the following address:

Grand Hotel Huis ter Duin

Event: EMMD 2024, OCT. 09-11

Attn: Lesley Stokkermans

Koningin Astrid Boulevard 5

2202 AB Noordwijk aan Zee

The Netherlands

Tel: +31 (0)71-3651358

On the boxes / goods please **clearly state the name and date of the Event** (EMMD 2024, Oct. 09-11), and clearly state the name of the person collecting the boxes.

All goods should be delivered to the delivery entrance on the landside of the hotel. Deliverer will then be shown where to store the goods.

Shipments which are delivered earlier than 3 days prior to the event, will be sent back to you at your expense.

After the event, the goods **should be picked up latest 1 week after the event.** After this date the goods will be removed without further notice.